# Required and Desired Selection Criteria for "A Digital Collection Celebrating the Founding of the Historically Black College and University"

|  | Required | Required | Desired | Desired | Good |
|---|---|---|---|---|---|
| **Value** | Uniqueness of the material/not found in other digital collections | Material describes the history of the institution | Research value | Extensive coverage of a subject | Revenue generating potential |
| **Usage** | Current demand for material is high | Meets research and teaching needs among HBCU Library Alliance member institutions | Meets research and teaching needs nationally and globally | Anticipated use is high | Access opened to a broader community of users |
| **Intellectual Property** | Materials are in the public domain | Materials are physically owned by institution, or you have permission of owner | If copyrighted, you have legal authority to digitize either by exemption or law | Attempts have been made to locate copyright holder | A contact person is available to address copyright and intellectual property concerns about digitized content |
| **Stability for Digitization** | Content is suitable for online use | Material is in good physical condition | High-resolution and original color may be captured in digital form |  |  |
| **Metadata** | Metadata is available | Metadata may be managed, cataloged, and accessible in the HBCU Digital Collection | Metadata that describes this collection is compatible with other HBCU collections |  |  |
| **Impact on the Library/Institution** | The scope of the project is within range of staffing | The scope of the project is within range of staff expertise | The scope of the project is within range of budget |  |  |
| **Preservation** | A high-quality digital master (TIFF) can be created and maintained. |  | Digitization will aid in preservation and will not divert resources from conservation efforts |  |  |