Introduction to: Building Capacity – HBCU

Image courtesy
Trenholm State Community College and Conservation Center for Art & Historic Artifacts
Special thanks to our funders
Introduction to Building Capacity – HBCU

Table of Contents

1. The Big Picture
2. The Application Form
3. Tips for Being Competitive
4. Upcoming Webinars
5. Questions and Comments

Self Portrait, #2 (1937) by Samuel Brown.
Image courtesy Lincoln University.
The Big Picture

HBCU Library Alliance
Winterthur/University of Delaware Program in Art Conservation
Cornell University Library
LYRASIS
Image Permanence Institute
Conservation Center for Art & Historic Artifacts
Building Capacity for Humanities Special Collections At Historically Black Colleges and Universities

Image courtesy
Trenholm State Community College.
2019
Fall: first application round

2020
First implementation year
Fall: Second application round

2021
Second implementation year
Fall: Third application round

2022
Third implementation year
Fall: Third application round

2023
Third implementation year
Fall: Fourth application round

Match required

2023
Match required

2024
Project concludes
Building Capacity – HBCU

MENU OF SERVICES

• Preservation Planning Documents
• Collection or Item-Level Surveys
• Treatment and/or Rehousing Projects
• Education Programs
## Preservation Planning Documents

- Preservation Needs Assessments: $6,000
- Long-Term Preservation Plan: $6,000
- Collections Management Policies: $6,000
- Emergency Preparedness and Response Plan: $12,000

*Image courtesy Fisk University.*
Collection Surveys and Condition Reports

for targeted collection items:

- Paper
- Books
- Photographs
- Paintings
- Textiles
- Objects
- Audiovisual material

Image courtesy Trenholm State Community College.
Treatment or Rehousing

Images courtesy
Conservation Center for Art & Historic Artifacts
Education Programs

MENU OF PROGRAMS

• Essential Policies and Procedures
• Fundamentals of Caring for Paper Collections
• Housing Solutions
• Fundraising for Preservation and Conservation
• Introduction to Digitization
• Matting and Framing for Preservation
• Preservation Best Practices for Optimal Collections Care
• Preserving Your Photographic Collections
• Fighting Mold in Library and Archive Collections

$5,000
Section I - Application Narrative

Please answer these questions on a separate sheet (three pages maximum).

1. What is the historical significance or uniqueness of your collection, and how are your collections holdings related to the mission of your organization?

2. What actions have been taken to care for your collection? For example, upgrading storage or exhibition conditions, improving the environment, conservation treatment, or microfilming.

3. Has your organization received grant funding in the last three years for collections care?

4. Why is having a preservation needs assessment appropriate for your organization at this time?

5. What are your organizational goals for a preservation needs assessment? Comment on specific concerns and goals for the survey, and check-off all relevant goals below.

Collections:

- [ ] develop a long-range preservation plan
- [ ] improve collections care
- [ ] conserve treasures
- [ ] other: 
  - 
  - 


Budget Tips

- $30,000 maximum request size

- A Hypothetical First Year Request:
  Preservation Needs Assessment ($6,000)
  + Collections Management Policies ($6,000)
  + Emergency Plan ($12,000) =
  A $24,000 request

- A Hypothetical Response:
  $12,000 granted for an Emergency Plan
Collection Stewardship Flow Chart

Inventory → Assessment

Management → Environment

Digitization → Surveys → Treatment

Emergency Planning
### Multi-Year Strategies

<table>
<thead>
<tr>
<th>Year</th>
<th>One possible strategy</th>
<th>Another possible strategy</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Year</td>
<td>Emergency Plan and Preservation Needs Assessment</td>
<td>Collections Management Development Policies and a Collection Survey</td>
</tr>
<tr>
<td>Second Year</td>
<td>Long-Term Preservation Plan</td>
<td>Treatment</td>
</tr>
<tr>
<td>Third Year</td>
<td>Collection Survey (match required)</td>
<td>Treatment (match required)</td>
</tr>
<tr>
<td>Fourth Year</td>
<td>Treatment (match required)</td>
<td>Rehousing (match required)</td>
</tr>
</tbody>
</table>
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Upcoming Webinars

August 14
10 a.m. Collections Care Basics

August 27
10 a.m. Know Your Collections: Collections Management

September 12
10 a.m. Building Momentum: Promoting Your Collections
Questions?

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